

# Pickering School Building Committee Meeting Minutes

February 7, 2022 at 6:00 PM | Virtual Zoom meeting

## Attendees:

Attended	Name	Affiliation
Y	Joseph Smart	Deputy Building Commissioner, ISD
Y	Jared Nicholson	Mayor, City of Lynn
Y	Brian Castellanos	Member, Lynn School Committee
Y	Lorraine Gately	Member, Lynn School Committee
Y	Patrick Tutwiler	Superintendent, Lynn Public Schools
N	Steven Smith	Facilities Director, ISD
Y	Michael Donovan	Chief, ISD
Y	Kevin Rittershaus	Principal, Pickering Middle School
Y	Debra Ruggiero	Deputy Superintendent, Lynn Public Schools
Y	Michael Bertino	CFO, City of Lynn
Y	Rich Marlin	Legislative Director, Mass Building Trades Council
Y	Peter Kolokithas	Professional Engineer and Lynn Public Schools Parent
Y	Flory Makuwa	Construction Supervisor
Y	Tom Mannion	Master Electrician
N	Jim Ridley	Former Lynn Public Schools Principal
N	Lauren Drago	Associate Planner, City of Lynn
N	Wayne Lozzi	Ward 1 Councilor
Y	Rick Starbard	Ward 2 Councilor
Y	Dianna Chakoutis	Ward 5 Councilor
Y	Jessica Gerardo	Lynn Public Schools Teacher and Parent
Y	Karyn Miller	Lynn Public Schools Teacher and Parent
Y	Tom McGee	Former Mayor, City of Lynn
Y	John Ford	Former Member, Lynn School Committee
Y	Danya Smith	Policy Director, Mayor's Office

A Pickering School Building Committee Meeting was held. Mayor Nicholson, Pickering SBC Chair, called the meeting to order at 6:02 PM. The following was noted:

### **I. Vote to approve the meeting minutes from the January 31, 2022 meeting**

- a. Mayor Nicholson asked the Pickering SBC for a motion to approve the minutes from the previous Pickering SBC meeting.

**MOTION:** R. Marlin made the motion, seconded by R. Starbard, to approve the meeting minutes from the January 31, 2022 meeting.

**The Pickering SBC voted unanimously to approve the meeting minutes from the January 31, 2022 meeting.**

### **II. Update on Pickering SBC website and public documents**

- a. D. Smith gave an update on the new [Pickering Middle School Building Committee webpage](#). He noted that this webpage will be dedicated to this project and include meeting agendas, minutes, relevant news articles and meeting recordings.
- b. K. Miller responded that her affiliation on the webpage was incorrect. L. Gately asked if the webpage would be circulated to Pickering SBC members. D. Smith stated that he would make the relevant edit and send the webpage to SBC members.

**III. Review draft Owner's Project Manager (OPM) Request for Services (RFS) and edits made by the OPM Selection Committee**

- a. The latest draft OPM RFS was distributed to Pickering SBC members in advance of the meeting. Mayor Nicholson noted specific edits/changes that were made by the OPM Selection Committee and solicited questions.

**IV. Vote to approve the RFS to be sent to the Massachusetts School Building Authority (MSBA)**

- a. Mayor Nicholson called for a motion to approve the RFS if there were no further questions or comments.

**MOTION:** R. Starbard made the motion, seconded by M. Bertino, to approve the RFS to be sent to the MSBA.

**The Pickering SBC voted unanimously to approve the RFS to be sent to the MSBA.**

**V. Review timeline and project milestones**

- a. M. Donovan walked through a rough schedule of the next steps in the MSBA process including:
  - i. March 2, 2022: RFS is advertised
  - ii. March 9, 2022: Informational meeting for RFS respondents at Pickering Middle School
  - iii. March 16, 2022: Responses to the RFS are due
  - iv. March 28, 2022: Interview top three RFS respondents
  - v. April 6, 2022: Submit OPM selection to the MSBA
  - vi. May 2022: MSBA OPM Panel date
- b. F. Makuwa asked for clarification related to how Sisson Elementary School would be impacted by this school building project given it is attached to Pickering Middle School. M. Donovan responded with the potential choices the Pickering SBC can make. Mayor Nicholson responded that the decision to renovate the existing Pickering Middle School or build a completely new school building will be a decision that is made by the Pickering SBC.
- c. F. Makuwa asked if the project has to be LEED-certified. M. Donovan responded that a new Pickering Middle School would need to be LEED-certified or higher.
- d. R. Marlin asked if the old Pickering Middle School would need to be demolished if it was decided to build a new Pickering Middle School. M. Donovan said that the MSBA would not reimburse the City of Lynn for demolition if building a new Pickering Middle School on another site is chosen.
- e. Mayor McGee asked if the feasibility study would include an analysis of the old Pickering Middle School if building on another site was chosen. M. Donovan answered in the affirmative.

**VI. Adjournment**

Mayor Nicholson called for adjournment of the meeting.

**MOTION:** Mayor McGee made the motion to adjourn the Pickering SBC Meeting at 6:26 PM, seconded by M. Donovan.

**The Pickering SBC voted unanimously to adjourn the meeting at 6:26 PM.**