

Pickering School Building Committee Meeting Minutes

January 31, 2022 at 6:00 PM | Virtual Zoom meeting

Attendees:

Attended	Name	Affiliation
Y	Joseph Smart	Deputy Building Commissioner, ISD
Y	Jared Nicholson	Mayor, City of Lynn
N	Brian Castellanos	Member, Lynn School Committee
Y	Lorraine Gately	Member, Lynn School Committee
Y	Patrick Tutwiler	Superintendent, Lynn Public Schools
Y	Steven Smith	Facilities Director, ISD
Y	Michael Donovan	Chief, ISD
Y	Kevin Rittershaus	Principal, Pickering Middle School
Y	Debra Ruggiero	Deputy Superintendent, Lynn Public Schools
Y	Michael Bertino	CFO, City of Lynn
Y	Rich Marlin	Legislative Director, Mass Building Trades Council
Y	Peter Kolokithas	Professional Engineer and Lynn Public Schools Parent
Y	Flory Makuwa	Construction Supervisor
N	Tom Mannion	Master Electrician
Y	Jim Ridley	Former Lynn Public Schools Principal
N	Lauren Drago	Associate Planner, City of Lynn
N	Wayne Lozzi	Ward 1 Councilor
Y	Rick Starbard	Ward 2 Councilor
Y	Dianna Chakoutis	Ward 5 Councilor
Y	Jessica Gerardo	Lynn Public Schools Teacher and Parent
Y	Karyn Miller	Lynn Public Schools Teacher and Parent
N	Tom McGee	Former Mayor, City of Lynn
Y	John Ford	Former Member, Lynn School Committee
Y	Danya Smith	Policy Director, Mayor's Office
Y	Jon Thibault	Chief of Staff, Mayor's Office

The Pickering School Building Meeting was held to begin the next phase of the Pickering Middle School project. Mayor Nicholson, Pickering SBC Chair, called the meeting to order at 6:02 PM. The following was noted:

I. Goals for Pickering SBC

- a. Mayor Nicholson thanked Pickering SBC members for agreeing to participate in this important process for the City to replace Pickering Middle School. He noted that the City is committed to following the MSBA process closely in a way that is transparent and inclusive.
- b. Superintendent Tutwiler spoke about how this was an important opportunity, not just for Lynn Public Schools' students, but the city as a whole. He noted that he has worked on a previous school building project in another school district as well as the Thurgood Marshall Middle School building project towards the end. Superintendent Tutwiler said that he is excited to collaborate with other Pickering SBC members.

II. Overview of MSBA process, including the role of Owner's Project Manager (OPM) and OPM Selection Committee, as well as the OPM Request for Services

- a. M. Donovan spoke about the role and responsibility of the OPM as well as the process of hiring an OPM. He noted that, after the OPM is hired, the next steps are to hire architects for the school building project.
- b. There was discussion about how many students a new Pickering Middle School would support and if the City was thinking about access to the school after hours.

III. Vote to elect OPM Selection Committee members

- a. M. Donovan recommended that the Pickering SBC Chair, Superintendent Tutwiler, J. Smart as well as any other members who would like to volunteer should serve on the OPM Selection Committee.
- b. A number of Pickering SBC members volunteered, and Mayor Nicholson asked some members to participate in other capacities given the need to keep the OPM Selection Sub-Committee a reasonable size.

MOTION: R. Marlin made the motion, seconded by J. Ridley, to appoint Mayor Nicholson, Superintendent Tutwiler, Joseph Smart, Lorraine Gately, Rick Starbard and Peter Kolokithas to serve on the OPM Selection Sub-Committee.

The Pickering SBC voted unanimously to approve Mayor Nicholson, Superintendent Tutwiler, Joseph Smart, Lorraine Gately, Rick Starbard and Peter Kolokithas to serve on the OPM Selection Sub-Committee.

IV. Present draft RFS for the OPM

- a. The OPM RFS was distributed to Pickering SBC members in advance of the meeting. M. Donovan noted that the RFS should be submitted to the MSBA by February 10, 2022.
- b. There was discussion about whether the OPM would be responsible for hiring the architects, as well as if there should be changes in the criteria for individuals with asbestos remediation experience.

V. Vote to schedule next Pickering SBC meeting for February 7, 2022

- a. Mayor Nicholson spoke about the need to meet to approve the draft RFS to send to the MSBA by February 10, 2022.

MOTION: M. Donovan made the motion, seconded by R. Marlin, to schedule the next Pickering SBC meeting for February 7, 2022.

The Pickering SBC voted unanimously to schedule the next meeting on Monday, February 7, 2022.

VI. Adjournment

Mayor Nicholson called for adjournment of the meeting.

MOTION: M. Donovan made the motion to adjourn the Pickering SBC Meeting at 6:44 PM, seconded by J. Smart.

The Pickering SBC voted unanimously to adjourn the meeting at 6:44 PM.